Confidentiality of a master's thesis

Master's theses are generally public theses (Act on the Public Access to Public Administration 621/99). According to Article 24 of Law 621/99, confidential documents of the public authorities are, unless otherwise provided, documents containing information on private business and professional secrets, as well as documents containing information on other similar matters concerning private business, if the disclosure thereof would cause financial harm to the trader and is not relevant to the protection of the health or environment of consumers or to the monitoring of the rights of victims, or to information on the trader's obligations and the performance of those obligations.

In this case, the confidential material included in the thesis must be compiled in a separate appendix. The annex is declared secret on the basis of the company's proposal for a limited period of up to three years. The public portion of a master's thesis must always be an independent and "readable" entity.

The dissertation and the related appendix will be evaluated as a whole, so the appendix containing confidential information must be available to reviewers.

The confidentiality of the annex shall be determined when the inspectors are appointed. The student submits to the faculty a written presentation (incl. reasons, deadline) made by the company about the material to be kept secret. Participants in the processing of the dissertation are bound by professional secrecy and may not disclose to third parties any information they may have learned about business or professional secrecy. The confidential appendix is compiled like a dissertation. It should be noted on the title page of the appendix that the annex shall be secret and the time limit for keeping it secret. Attachments belonging to the library will be delivered to the library after the expiration of the confidentiality period.

To the Faculty Counil

AN APPLICATION FOR DECLARING A PRO GRADU THESIS PARTLY CONFIDENTIAL

I kindly ask the Faculty to declare my pro gradu thesis named

_____

_____

partly confidential for _____ years/for the period ___/___ 20___ - ___/___20___

Reason for declaring the pro gradu thesis partly confidential (enclosure if needed):

_____

_____

_____

_____

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_____ _____

date and signature of the student

date and signature of the representative of the company

I support the above mentioned pro gradu thesis to be declared party confidential.

_____

date and signature of the instructor of the pro gradu thesis